

Operational Decision Record

Publication Date: 29/10/2024	Decision Reference Number: 5200
Decision Title	
Local Electric Vehicle Infrastructure (LEVI) Capability funding 2024/25	
Decision Value	
£159,490	
Revenue or Capital Spend?	
Revenue	
Spend Control Approval	
Has the spend been approved by Spend Control Board? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> n/a	
Department	
Growth and City Development	
Contact Officer (Name, job title, and contact details)	
Anne-Marie Barclay, Senior Project Manager Annemarie.barclay@nottinghamcity.gov.uk	
Decisions Taken	
<ol style="list-style-type: none">1. To accept an initial allocation of £159,490 from the LEVI Capability funding to provide project team support for delivery of the LEVI programme in line with the allocations set out below.2. To delegate authority to the Director of Planning and Transport to sign the Memorandum of Understanding with the DfT regarding the administration and delivery of LEVI Capability Fund.	
Reasons for Decisions and Background Information	
<p>The Government's Local Electric Vehicle Infrastructure (LEVI) Fund was launched in 2022 to support local authorities in England to work with the charge point operator industry to increase the roll out of local charging infrastructure, in particular for residents who do not have off-street parking and need to charge electric vehicles (EVs). Nottingham City Council has been successful in securing £1,704,000 capital funding for chargepoint rollout, which was approved at Executive Board in July 2024.</p> <p>Alongside the Capital funding the City Council has also been awarded revenue capability funding, which will help the Council employ and train a multi-disciplinary team specifically to help develop delivery of the project by identifying and designing the LEVI chargepoint infrastructure locations. Staff are also required to help manage the LEVI contract with the supplier and monitor their performance.</p> <p>Previously LEVI capability funding has been awarded in 2023 to develop the initial business case, which was used to expand capacity within the Transport Strategy service. £318,980 was then awarded to continue development work through 2024/25 and onwards, with an additional £80,730 awarded in March 2024. This funding is being used to support the staffing costs for the on-going development</p>	

work, with additional support from Transformation/Major Programmes, Highways Design, Traffic Management (including Road Safety and Network Management), Communications and Marketing, Procurement and Legal Services.

Portfolio Holder decision 5136 also included HR Spend Approvals for new recruitment/capacity required to support this project, which are currently being worked through with the Job Evaluation Team.

DfT have now advised that Nottingham City Council has been awarded £159,490 towards project team costs, which will be paid in November 2024, subject to completion of a Memorandum of Understanding. It is proposed to allocate this funding to existing and new project roles as noted in the table below:

Table 1A: Contributions to existing resources across teams within the Council

Team name	Need	Funding Allocation
Transport Strategy	Contribution towards existing resource to fulfil lead client role. Includes travel to attend LEVI best practice sharing courses and training related activities to help upskill staff.	£54,490
Major Programmes / Transformation	Contribution towards existing resources to help with LEVI programme management.	£20,000

Table 1B: Recruitment to support LEVI project delivery

Role / Job Title	Team	FTE required	Need	Funding Allocation
Principal Transport Planner (Innovative Transport)	Transport Strategy	100%	Lead client for LEVI oversee procurement, planning, design, delivery, and stakeholder.	£45,000
Project Manager	Major Programmes / Transformation	100%	Provide day to day project management support, coordinating internal teams, tracking project plan and milestones and ensuring good governance.	£40,000

Other Options Considered and why these were rejected

Rejecting the funding was discounted as the funding has been made available to Nottingham City Council. The funding will allow further expansion of electric vehicle charge point initiatives linking to strategic goals for improving local air quality and contributing towards the Carbon Neutral 2028 Plan. The grant funding means these activities will come at no additional cost to the Council.

Reasons why this decision is classified as operational

The main capital LEVI programme was approved at Executive Board in July 2024. This decision relates to the acceptance of additional revenue funding which will be used to support the existing project team in the development work currently taking place.

Additional InformationFinance comments

The Decision to Accept 0.159m for use as detailed above in 24/25 Financial Year (with allowances to continue into future financial years, if required) within the Local Electric Vehicle Infrastructure (LEVI) Revenue funding programme is supporting strategic goals for improving local air quality and the Carbon Neutral 2028 Plan.

The Local Electric Vehicle infrastructure is an ongoing programme with previously approved funding via Leaders Key Decision 5106 and delegated decision 5136, with funding detailed above.

The Programme comes fully grant funded at no cost to the council. Therefore, the proposal will not add financial pressure to the MTFP and can be contained within Transport Strategy and is supported.

This will be monitored by the service for any variance, with the Grant added to the grant register and reflected in the monthly forecast for the service.

Paul Rogers, Commercial Finance Business Partner - 24/10/2024

Decision Maker

Nicky Jenkins

Interim Corporate Director for Growth and City Development

Scheme of Delegation Reference Number

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Date Decision Taken

24/10/2024